



**KHYBER PAKHTUNKHWA HUMAN CAPITAL INVESTMENT PROJECT
(KP – HCIP), HEALTH DEPARTMENT PESHAWAR**



RFQ Summary Sheet

Procurement of Design and Printing of Training Modules for Healthcare Staff

KP-HCIP (Health Component)

Project	Khyber Pakhtunkhwa Human Capital Investment Project (Health Component)
Financing	World Bank
Implementing Agency	Project Management Unit (PMU), Health Department, Government of Khyber Pakhtunkhwa.

KEY INFORMATION

- **RFQ Reference No.:** PK-HPMU-566779-GO-RFQ
- **Item Description:** Design and Printing of Training Modules for Healthcare Staff (50 sets, approx. 6,000 pages/set, A4, minimum 80 GSM)
- **Quantity:** 50 complete sets (approx. 300,000 total pages)
- **Delivery Location:** Khyber Pakhtunkhwa Human Capital Investment Project (KP-HCIP), Health Department, House No. 240, Defence Colony, Shami Road, Peshawar
- **Delivery Period:** Designing within 30 days of Purchase Order issuance; all 50 complete sets delivered within 45 days of issuance of approval of design.
- **Submission Deadline:** 07th September 2026, till 11:00 AM
- **Submission Address:** Procurement Specialist, PMU – KP-HCIP, House No. 240, Defence Colony, Shami Road, Peshawar.

Instructions (Summary)

- **Eligibility:** Legally registered suppliers (SECP or other entity), FBR sales-tax registered and on the Active Taxpayer List, with a minimum of 3 years' relevant similar experience.
- **Quotation Currency:** PKR, fixed prices, inclusive of all applicable taxes, design/formatting, paper, printing, binding/finishing, packing, and delivery charges.
- **Validity:** Quotations must remain valid for 60 days.
- **Evaluation:** Lowest evaluated quotation meeting specifications and experience will be awarded.
- **Payment:** 100% upon delivery and acceptance; partial delivery/payment permitted.
- **Warranty:** Defective material must be replaced at no cost to the Procuring Agency.

Authorized Signature: 

Name & Title: Irfan Wahab, Procurement Specialist

Date: 21st August 2026.



**KHYBER PAKHTUNKHWA HUMAN CAPITAL INVESTMENT PROJECT
(KP – HCIP), HEALTH DEPARTMENT PESHAWAR**



REQUEST FOR QUOTATIONS

Country:	Pakistan
Name of Project:	Khyber Pakhtunkhwa Human Capital Investment Project - Health
Contract title:	Procurement of Design and Printing of Training Manuals for Healthcare Staff, PK-HPMU-566779-GO-RFQ.
Date of issuance	27 August 2026

The Government of Khyber Pakhtunkhwa has received loan from International Development Association (IDA), World Bank towards the cost of **Khyber Pakhtunkhwa Human Capital Investment Project (KP HCIP)** and intends to apply part of the proceeds for the procurement of Liquid Hygiene Soap .

The Project Management Unit (PMU) **Khyber Pakhtunkhwa Human Capital Investment Project (KHCIP)** invites quotations from eligible and qualified suppliers for the procurement of Design and Printing of Training Modules for Healthcare Staff under the World Bank-funded initiative. The bidding shall be conducted under RFQ procedure as per World Bank procurement regulations. Quantity may increase or decrease by 15% at the time of issuance of purchase order. Following are the minimum specifications of the required Goods.

Sr. No.	Parameter	Qty.	Specification / Requirement
1.	Design & Printing of Training Modules	50 Sets	Scope of Work: Design, formatting, layout, and printing of manuals based on source content provided by the Procuring Entity. Pages per Set: Approximately 6,000 pages. Quantity: 50 complete sets. Total Pages Quantity: 300,000 pages. Paper: A4 (210 × 297 mm), good-quality white paper, minimum 80 GSM. Design & Formatting: Professional design, formatting, pagination, layout, alignment, and presentation in consultation with the Procuring Entity. Printing Quality: Clear, sharp, legible, properly aligned, and free from smudging, fading, or missing content. Collation & Binding: Pages shall be correctly sequenced, collated, and each manual separately bound/finished in a neat and durable manner. Packing: Each set of 6–7 manuals shall be properly packed and identified as one complete set. Delivery: Designing must be completed within 30 days of Purchase Order issuance, and, after approval, all 50 complete sets shall be delivered to the designated location within 45 days of issuance of the Purchase Order.

Instructions to Suppliers

1. Eligibility

- The bidder must be legally registered with SECP or any other relevant registering entity of Pakistan.
- The bidder must be registered with FBR for sales tax and must be on the Active Taxpayer List (ATL) prior to issuance of the purchase order.
- The bidder must have a minimum of three (3) years of similar experience. Documentary evidence is to be provided.
- The bidder must have completed at least two (2) assignments of the same nature/category and size. Copies of purchase order/contract etc. are to be provided.

2. Quotations

- Prices shall remain fixed and must be quoted in Pakistani Rupees (PKR), inclusive of all applicable taxes, design and formatting charges, paper, printing, binding/finishing, packing, loading/unloading, transportation, and delivery charges.
- Quotations must remain valid for sixty (60) days from the submission deadline.

3. Delivery

- Delivery Address: Khyber Pakhtunkhwa Human Capital Investment Project (KP-HCIP), Health Department, House No. 240, Defence Colony, Shami Road, Peshawar.
- Designing must be completed within thirty (30) days of Purchase Order issuance; after approval, all fifty (50) complete sets shall be delivered within forty-five (45) days of approval of design.

4. Inspection and Acceptance

- Supplies will be inspected upon delivery for printing quality, collation, binding, and completeness of sets. Non-compliant or defective goods must be replaced at no additional cost to the Procuring Agency.

5. Warranty

- The supplier shall guarantee that the printed material is free from defects and meets specifications. Any defective material must be replaced promptly at no cost to the Procuring Agency.

6. Payment

- Payment will be made in PKR, 100% upon delivery and acceptance of goods. Partial delivery/payment is permitted.

7. Evaluation and Award

- The contract will be awarded to the supplier offering the lowest evaluated quotation that meets all technical and delivery requirements.
- The Procuring Agency reserves the right to reject any or all quotations without assigning reason.
- Non-compliance with any of the above criteria will result in rejection of the quotation.

Interested eligible bidders may obtain further information from Project Management Unit Khyber Pakhtunkhwa Human Capital Investment Project, Phone: **091-9211605**.

Process will be conducted through shopping mode as specified in the World Bank Procurement Regulations for IPF Borrowers, July 2016, revised November 2017, July 2018, November 2020, September 2023, February 2025 and September 2025 ("Procurement Regulations") and is open to all eligible bidders as defined in the Procurement Regulations.

The quoted price shall be inclusive of all applicable taxes, design and formatting charges, paper, printing, binding/finishing, packing, loading/unloading, transportation, and delivery charges.

The last date of offer submission is **07 September 2026** till **02:00 PM**. The bidders are advised to give their best and final prices including all applicable taxes as no negotiations will be allowed at a later stage. Incomplete and late bids will not be entertained.

The Address(es) referred to above is:

**Khyber Pakhtunkhwa Human Capital Investment Project (KP-HCIP), Health Department,
House No. 240 Defence Colony Shami Road Peshawar.**

Procurement Specialist,

Project Management Unit (PMU)

Khyber Pakhtunkhwa Human Capital Investment Project (KP-HCIP Health).

ANNEX-A

SAMPLE PURCHASE ORDER

ANNEX-B

SAMPLE GRN

S A M P L E

Purchase Order (PO)

KP-HCIP (Health Component)
World Bank–Financed Project

PO Details

- **PO Number:** [Insert Number]
- **Date of Issue:** [Insert Date]
- **Supplier Name & Address:** [Insert Supplier Details]
- **Project:** Khyber Pakhtunkhwa Human Capital Investment Project (Health Component)
- **Implementing Agency:** Project Management Unit (PMU), Health Department, Government of Khyber Pakhtunkhwa

Description of Goods

Item No.	Description	Unit	Quantity	Unit Price DDP (PKR)	Total Price DDP (PKR)
1	Design & Printing of Training Modules.	Sets	50 Sets		

*Quantity may be increased or decreased by up to **15%** at the time of award, as per project requirements.

Grand Total DDP (PKR): _____

Terms & Conditions

1. **Delivery Address:** KP-HCIP designated.
2. **Delivery Period:**
3. **Transportation & Handling:** Supplier responsible for safe transport, loading/unloading, and stacking in compliance with Good Storage Practices.

- 4. **Inspection & Acceptance:** Goods will be inspected upon delivery. Non-compliant or defective items must be replaced at supplier’s cost.
- 5. **Payment Terms:** 100% payment upon delivery and acceptance, in PKR, from the Project’s Designated Account.
- 6. **Warranty:** Supplier guarantees goods are free from defects and meet specifications.
- 7. **Compliance:** Procurement conducted under World Bank Procurement Regulations (RFQ Goods).

Signatures

For Procuring Agency (PMU – KP-HCIP):

Name: _____
Designation: _____
Signature: _____
Date: _____

For Supplier:

Name: _____
Designation: _____
Signature: _____
Date: _____

Attachment: Goods Receipt Note (GRN)

Goods Receipt Note (GRN)

KP-HCIP (Health Component)
World Bank–Financed Project

GRN Details

- **GRN Number:** [Insert Number]
- **Date of Receipt:** [Insert Date]
- **Purchase Order (PO) Number:** [Insert PO Reference]
- **Supplier Name:** [Insert Supplier Details]
- **Delivery Location:** KP-HCIP Warehouse / Healthcare Facility, Peshawar

Item No.	Description	Unit	PO Quantity	Received Quantity	Remarks
1					

Inspection & Acceptance

- **Condition of Goods:** [Acceptable / Not Acceptable]
- **Packaging Compliance:** [Yes / No]
- **Batch Numbers & Expiry Dates Verified:** [Yes / No]
- **Deviation/Defects Noted:** [Insert details if any]

Certification

We hereby certify that the goods listed above have been received, inspected, and accepted as noted.

Warehouse/Receiving Officer:

Name: _____
Designation: _____
Signature: _____
Date: _____

Inspection Committee (if applicable):

Name(s): _____
Designation(s): _____
Signature(s): _____
Date: _____